



2019 Local Government 101 Registration Form

Pewaukee—May 10

Appleton—June 21

Eau Claire—May 17

Ashland—June 28

Madison—May 31

Waupaca—September 13

Thank you to our sponsors!

League Mutual Insurance

Stafford Rosenbaum LLP

Registration must be received at least 5 business days before the workshop date.

Local Government 101 Agenda

8:30 a.m.

Registration/coffee/light breakfast

9:00 a.m.

Welcome

Jerry Deschane, Executive Director or
Gail Sumi, Member Engagement
Director, League of Wisconsin
Municipalities

**Organization & Powers
of Cities and Villages**

Claire Silverman, Legal Counsel,
or Maria Davis, Assistant Legal Coun-
sel, League of Wisconsin
Municipalities

**Recognizing and Avoiding
Conflicts of Interest**

Claire Silverman, Legal Counsel, or
Maria Davis, Assistant Legal Counsel,
League of Wisconsin
Municipalities

10:45 a.m.

Break

11:00 a.m.

**Budgeting & Financial
Oversight**

Staff from Ehlers

12:15 p.m.

Lunch (included)

1:00 p.m.

**Procedures for Local
Government Meetings**

Dan Hill, Retired Local Government
Specialist

2:30 p.m.

Break

2:45 p.m.

**Managing Public Works
Activities**

Ben Jordan, Transportation
Information Center, Department of
Engineering Professional
Development, UW

4:00 p.m.

Adjourn

Choose a location/date:

- Pewaukee: Ingleside Hotel, May 10
- Eau Claire: The Lismore, May 17
- Madison: The Holiday Inn Madison at the American Center, May 31
- Appleton: Red Lion Paper Valley, June 21
- Ashland: Best Western Chequamegon Hotel, June 28
- Waupaca: Par 4 Resort, September 13

Registrant's Name (please print)

Position

_____	_____
_____	_____
_____	_____

Contact Person (for questions regarding this registration) _____

Street Address _____

City _____ **State** _____ **Zip Code** _____

Municipality/Company _____

Phone _____ **Email** _____

Please check this box if you need accommodations regarding a disability or dietary restriction. We will contact you to make the necessary arrangements.

Registration Fee: \$90 (member) or \$115 (non-member) per person

Registration deadline for each workshop is five business days prior to that event.

Sorry, we cannot accept registrations by phone.

I am paying by CHECK (*made payable to League of Wisconsin Municipalities*)

I am paying by Credit Card Visa MasterCard

Card Number _____

Expiration Date _____ Security Code _____

Signature _____

THE FINE PRINT:

Only staff members and officials from cities and villages that are currently members of the League of Wisconsin Municipalities may register as members. Registration fees, minus a \$10 processing fee, are refundable if cancellation notice is given five or more business days before the workshop date

HOTEL INFORMATION:

Local Government 101 is designed to be a one-day workshop. However, a small block of rooms has been reserved for over-night reservations. Please call the hotel directly, and reference the League of Wisconsin Municipalities to receive the block rate. (See the PDF of complete hotel information at www.lwm-info.org on the Local Government 101 page.)

Online Registration: www.lwm-info.org

FAX: 608-267-0645

**League of Wisconsin Municipalities
131 West Wilson Street, Suite 505
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