



**2019 Municipal Assessors Institute**  
**September 16-18, 2019**  
*Best Western Premier Waterfront Hotel & Convention Center*  
*Oshkosh*

**REGISTRATION**

**Registration Deadline: September 9, 2019**

*Thank you to our sponsor League Mutual Insurance!*

Name \_\_\_\_\_ Title \_\_\_\_\_  
Municipality/Company \_\_\_\_\_  
Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone number \_\_\_\_\_ email \_\_\_\_\_

**WORKSHOP CHOICES:** Choose one from each set. **LM**=Law/Management; **A**=Appraisal. See complete AGENDA online.

1:30 p.m. Sept. 16	9:00 a.m. Sept. 17	1:30 p.m. Sept. 17	9:00 a.m. Sept. 18
<input type="checkbox"/> <b>A</b> Lakeshore Valuation	<input type="checkbox"/> <b>A</b> If Houses Could Talk	<input type="checkbox"/> <b>A</b> If Houses Could Talk (continued)	<input type="checkbox"/> <b>LM, A</b> GIS Parcels: From Listing to Analysis
<input type="checkbox"/> <b>LM</b> Property Tax Litigation Update 2019	<input type="checkbox"/> <b>LM</b> Equalization Overview & Assessors Role in Process	<input type="checkbox"/> <b>LM</b> Working with Different Generations	<input type="checkbox"/> <b>LM</b> Life after <i>Dover</i>

Do you need amended arrangements to accommodate a disability or dietary need?  No.  Yes.  
If yes, we will contact you to make the necessary arrangements.

Are you bringing a guest?  No.  Yes. Guest's name \_\_\_\_\_

Attending Monday's Banquet?  I will attend.  My guest and I will attend.  Can't make it.

**TUITION:**

Tuition for Members  \$190 Tuition for Non-Members  \$220 Guest\*\*  \$20 Total Due\*\*\* \$ \_\_\_\_\_

I am paying by CHECK. (Make check payable to: League of Wisconsin Municipalities)

I am paying by CREDIT CARD:  Visa  MasterCard

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ Security Code (back of card) \_\_\_\_\_

Signature \_\_\_\_\_

**HOTEL INFORMATION:**

Make reservations directly with Best Western at 920-230-1900. \$82 single or \$92 double. Identify yourself as part of the Municipal Assessors Institute, Booking ID *Assessors Institute League of Wisconsin Municipalities*, to receive the block room rate. Deadline for room reservations at the block rate is August 26, 2019, or until group block is sold out, whichever comes first. 24-hour cancellation policy. Check-in is at 3:00 p.m. Check-out is at 11:00 a.m.

**THE FINE PRINT:**

\*Staff members and officials from cities and villages that are currently members of the League and League Business Partners may register as members; WAAO membership is not League membership.

\*\*The Guest fee includes the Monday banquet. There is no off-site Guest Tour.

\*\*\*Registration fees, minus a \$10 processing fee, are refundable if the League is notified at least five business days in advance of the Institute, by September 9, 2019. Refunds cannot be issued for cancellations made after close of business September 9, 2019.

**Online Registration:** [www.lwm-info.org](http://www.lwm-info.org)

**Fax:** 608-267-0645

**Questions? Call** 608-267-2380

**Mail:** League of Wisconsin Municipalities

131 West Wilson Street, Suite 505

Madison, WI 53703



**Monday, September 16**

- 8:00-9:00**      **Breakfast, Registration**  
OSHKOSH CONVENTION CENTER CONCOURSE
- 8:30-9:00**      **Moderators' Meeting**  
OSHKOSH CORPORATION ROOM
- 9:00-9:30**      **Welcome Address / General Session / WAAO Business Meeting**  
*Presiding: Matt Tooke, City Appraiser II, City of Appleton, Assessors Section*  
PAUL L
- 9:30-12:30**      **Mediation on Excessive Assessment** LAW/MGMT  
*Moderator: Justin Durtschi, Appraiser, City of Wauwatosa; Instructor: Shannon Krause, Assessor, Wauwatosa, Amy Seibel, Attorney, Seibel Law Offices*  
PAUL L
- 12:30-1:30**      **Lunch (on your own)**
- 1:30-4:30**      **Concurrent Workshops:**
- Lakeshore Valuation** APPRAISAL  
*Moderator: Daniel Dixon, PAS-DOR, City of Eau Claire; Instructor: Gary Griffin, SAMA, Land Services Director, Land Services Department*  
PAUL L
- Property Tax Litigation Update 2019** LAW/MGMT  
*Moderator: Ken One Peace, Property Appraiser I, City of Madison; Instructors: Ryan Braithwaite, Attorney, Crivello Carlson, Jaime Staffaroni, Assistant City Attorney, City of Madison, Dana Erlandsen, Chief Counsel, Department of Revenue*  
LEANDER CHOATE
- 5:30**              **Reception**  
ATHEARN BALLROOM
- 6:00**              **Banquet, WAAO Awards, Social Hour**  
ATHEARN BALLROOM

**Tuesday, September 17**

- 8:00-9:00**      **Breakfast, Registration**  
OSHKOSH CONVENTION CENTER CONCOURSE
- 9:00-12:00**      **Concurrent Workshops:**
- If Houses Could Talk** APPRAISAL  
*Moderator: Mark Paulat, Department of Revenue; Instructor: Steve Tadevich, Owner, Steve Tadevich Appraisal*  
PAUL L
- Equalization Overview & Assessors Role in Equalization Process** LAW/MGMT  
*Moderator: Ryan Wilson, Accurate Appraisal, Assessor, City of Manitowoc; Instructor: Mary Gawryleski, Bureau Director, Kathryn Soto-Moreno, Property Assessment Supervisor, Dave Lockrem, Property Assessment Supervisor, Department of Revenue Equalization Bureau*  
LEANDER CHOATE
- 12:00-1:30**      **Lunch (on your own)**
- 1:30-4:30**      **Concurrent Workshops:**
- If Houses Could Talk (continued)** APPRAISAL  
*Moderator: Rick Rubow, Assessor, City of Wausau; Instructor: Steve Tadevich, Owner, Steve Tadevich Appraisal*  
PAUL L



# Municipal Assessors Institute

# AGENDA

September 16-18, 2019

Best Western Premier Hotel & Convention Center, Oshkosh

## Working with Different Generations

LAW/MGMT

*Moderator: Steve Miner, Assessment Commissioner, City of Milwaukee; Instructors: Jean Cole, HR Manager, & Matt Ackerman, Loss Control Specialist, Cities & Villages Mutual Insurance Company*  
LEANDER CHOATE

Evening

## Hospitality Suite

POYGAN ROOM, 2ND FLOOR

## Wednesday, September 18

8:00-9:00

### Breakfast

OSHKOSH CONVENTION CENTER CONCOURSE

9:00-12:00

### Concurrent Workshops:

#### GIS Parcels: From Listing to Analysis

LAW/MGMT, APPRAISAL

*Moderator: Todd Timm, Assessor, City of West Bend; Instructors: Eric Damkot- GIS Manager, Washington County, Brian Braithwaite- Real Property Lister, Washington County, Mark Stram- GIS Analyst, City of West Bend, Pat Walker- GIS Supervisor, City of West Allis*  
PAUL L

#### Life After Dover:

LAW/MGMT

#### Due Process, Notice Requirements, and Hearing Denials

*Moderator: Ken One Peace, Property Appraiser 2, City of Madison; Instructor: Michelle Drea, City Assessor, City of Madison, Kelly Altschul, Legal Staff, Department of Revenue*  
LEANDER CHOATE

12:00

## Adjourn

### 2018-19 Municipal Assessors Institute Committee

- Chairman— Matt Tooke, City Appraiser II, Appleton
- 1<sup>st</sup> Vice Chairman— Dan McHugh Jr., Assessor, Affiliated Property LLC
- 2<sup>nd</sup> Vice Chairman— Rick Rubow, Assessor, Wausau
- Past Chairman — Mark Hanson, City Assessor, Madison
- Milwaukee Representative – Steve Miner, Assessment Commissioner, Milwaukee

### Trustees

- 2019 Todd Timm, Assessor, West Bend  
Daniel Dixon, PAS-DOR, Eau Claire  
Justin Durtschi, Appraiser, Wauwatosa
- 2020 Ryan Wilson, Assessor, Manitowoc/Accurate Appraisal  
Ken One Peace, Property Appraiser, Madison  
Jim Placek, Appraiser II, Green Bay
- 2021 TBD-VACANT  
TBD-VACANT  
TBD-VACANT

**Join us next year:  
September 15-17, 2020 (Tuesday-Thursday)  
Holiday Inn Hotel & Convention Center, Stevens Point, WI**